



Send kids biking
and help them **move forward in life!**

www.tfkvancouver.org

Summer Employment Opportunity

Job Title:	<i>Ride Leader</i>
Reports to:	<i>Program Coordinator & Ride Coordinator</i>
Employment Term:	Temporary Full-Time – June 30th – Aug 22 nd
Compensation:	Per Hour plus vacation pay at 4% - \$10.25/Hour
Hours:	35-40 hours per week
Start Date:	June 30 th , 2014 - Start Date Funding Dependent
End Date:	Aug 22 nd , 2014

Job Background

The Ride Leader position is specifically for high-school students who are looking for an opportunity to develop coaching, leadership and facilitation skills by assisting the Program Coordinator and Ride Coordinator in running the Summer Rides mountain biking program in July and August. The position is funding dependent and is expected to be fully funded by a grant from the Federal Canada Summer Jobs 2014 program.

The Ride Leader will assist in the implementation and delivery of the Trips for Kids spring and summer rides programs. Specific tasks are diverse and engaging, and may vary depending on the initiative and abilities of the applicant.

Duties and Responsibilities

- Assist in the Program and Ride coordinator in managing the Summer Rides program
- Participate in **all** scheduled rides, bookings and events
- Assist Program and Ride Coordinator with various administrative duties
- Maintain bicycles, and all applicable program equipment
- Share knowledge of biking skills and trail etiquette
- Create a safe, friendly and fun environment for all ride participants
- Assist Ride Coordinator in facilitating and developing Youth Leaders Club
- Share knowledge of mountain biking skills and trail etiquette
- Create a safe, friendly and fun environment for all ride participants
- Maintain and repair the Trips for Kids Bike Fleet
- Safeguard and Protect the Trips for Kids Bike Fleet

Mandatory Qualifications (Can be obtained prior to employment start)

- Current First Aid and CPR certification (Can be obtained prior to employment start)
- A criminal record check is mandatory
- Must be a high school student in grades 8-12 in preceding school year, can be recent grade 12 graduate planning on attending a certified post-secondary institution full time in Fall 2013
- Must be 29 years of age or under in order to qualify for Service Canada salary funding
- Beginner to Intermediate Mountain Bike Riding and Mechanic Skills – purpose of position is to help develop these skills, so beginners are welcome to apply – you will learn a lot throughout the summer!

Other Qualifications

- Previous experience facilitating youth, especially in outdoor recreation-skills based environment is an asset
- Previous experience teaching or coaching youth in sports or team environment is an asset
- A positive attitude!

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Organization Description

In the spring of 2001, Trips for Kids Vancouver became the first Canadian chapter of a non-profit organization that started in Marin County, California in 1986. Trips for Kids mandate is to take kids biking and prepare them for life. Our organization's aim is to provide access to the outdoors for inner city youth with a number of barriers – social, cultural, economic and geographic. We are run by a volunteer board of directors and are searching for summer staff who share our same passion.

Summer Rides Program Description

2014 will be Trips for Kids 14th Summer Rides Program in Vancouver. The Program involves partnering with community centers, neighborhood houses and youth agencies in Central and East Vancouver to provide a structured mountain bike program with various agencies. Trips for Kids' mandate is to take kids biking. In previous summers, we have created the opportunity for over 500 youth with barriers to accessing the outdoors to ride in Pacific Spirit Park, Seymour Watershed, Squamish and Whistler.

Instructions for Applying

Please submit the following in **one combined file, in the following** order, with a maximum limit of three pages:

- 1) Cover Letter
- 2) Resume

Other Points:

- 1) Indicate how you found our job posting
- 2) Include contact information for any high school teacher/staff references
- 3) Specifically reference your experience in regards to the mandatory and other qualifications above
- 4) Include your contact information
- 5) Specify if you are applying for the Ride Leader position in the opening paragraph of your cover letter (we are accepting applications for senior Program Coordinator and Ride Coordinator positions from post-secondary aged staff)
- 6) We will be conducting interviews in Mid-April.

Please submit your **single file** via e-mail to:

Andre Perret
Treasurer – Board of Directors
andre@tfkvancouver.org

For more information go to www.tfkvancouver.org